



Discretionary Bursary & Free Academy Meals statement 2018/19

Applicants must be under 19 (or 19-24 with an EHC Plan) on 31st Aug 2018

S&B Automotive Academy will administer the Bursary Fund according to the Education Funding Agency's 16-19 Bursary Fund Guidelines. We aim to have a clear and transparent process including an appeals procedure.

All recording along with evidence of eligibility will in addition follow S&B Automotive Academy procedures.

A Discretionary Bursary is available along with Free Academy Meals to young people aged 16-18 (or 19-24 with an EHC Plan) who commence their training in the year 2018-19 (1st Aug 2018 – 31st July 2019).

Discretionary Bursary

This may be awarded on an identified needs basis and at S&B Automotive Academy's discretion to cover costs such as: transport, meals and other miscellaneous items associated with being in learning and will meet the following assessment criteria:

Evidence of household income below £25,521 per annum must accompany the application prior to assessment.

Free Academy Meals allowance

Free Academy Meals allowance will be targeted at disadvantaged learners. For the purpose of eligibility for free meals 'disadvantage' is defined by the learners being in receipt of, or having parents who are in receipt of, one of more of the following benefits:

- Income support
- Income-based JSA
- Income-based ESA
- The guaranteed element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provide you are not entitled to Working Tax Credit) with gross income of £16,190 or under
- Received Free School Meals whilst at school

In both cases the learner will complete an application form and will provide the required evidence as listed above. The application will be processed (upon receipt of the required evidence). If the outcome is unsuccessful, the learner will be made aware of the outcome in writing.

Receipt of the Bursary will be conditional on the learner meeting agreed standards of attendance and behaviour - learner's targets to be met as set and attendance to be over 95%. If attendance falls below 95% your discretionary bursary and/or Free Academy Meals allowance may be withdrawn.

S&B Automotive Academy Complaints Procedure is available on our website